



## “Q.R.P.” Emergency Property Profile

Management Company: \_\_\_\_\_

Community/Property Name: \_\_\_\_\_

Community/Property Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Alt.Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Number of Units: \_\_\_\_\_

Special directions/instructions to access site: \_\_\_\_\_

Square Feet: \_\_\_\_\_ Number of Residential Units: \_\_\_\_\_

Insurance Co: \_\_\_\_\_ Insurance Agent: \_\_\_\_\_ Agent Phone #: \_\_\_\_\_

Resident/On-Site Manager: \_\_\_\_\_

Phone Number Day: \_\_\_\_\_ Night: \_\_\_\_\_ Cell: \_\_\_\_\_

Property/Community Manager: \_\_\_\_\_

Phone Number Day: \_\_\_\_\_ Night: \_\_\_\_\_ Cell: \_\_\_\_\_

Chief Building Engineer: \_\_\_\_\_

Phone Number Day: \_\_\_\_\_ Night: \_\_\_\_\_ Cell: \_\_\_\_\_

Association Board President/Other Contact(s): \_\_\_\_\_

Phone Number Day: \_\_\_\_\_ Night: \_\_\_\_\_ Cell: \_\_\_\_\_

Location of plans/drawings on-site: \_\_\_\_\_

Location of shut-off's and electrical panels in building: \_\_\_\_\_

Special instructions regarding technical aspects of building: \_\_\_\_\_

Any products or solutions that should NOT be used in specific areas of building:

\_\_\_\_\_